

BrightStar Christian Academy



Afterschool Parent Handbook 2016-2017

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Welcome

We are thrilled that you and your family are a part of BrightStar Christian Academy (BCA) Afterschool program. The faculty and staff here at BCA consider it a privilege and joy to serve you and your children. Children are a gift from the Lord, and we are so blessed to have the opportunity to come alongside you and enrich your child's life through positive social interaction with adults and peers, academic and cultural enrichment, and exciting physical activities; we are most EXCITED that we have the blessing of sharing God's Truth and His love for all mankind.

At BCA Afterschool, we strive to give you and your family the best care and service. Thank you for entrusting us with your child; know you that you are leaving your child in a safe and loving environment, where he/she is prayed for daily, and that his/her best interest is always kept in mind.

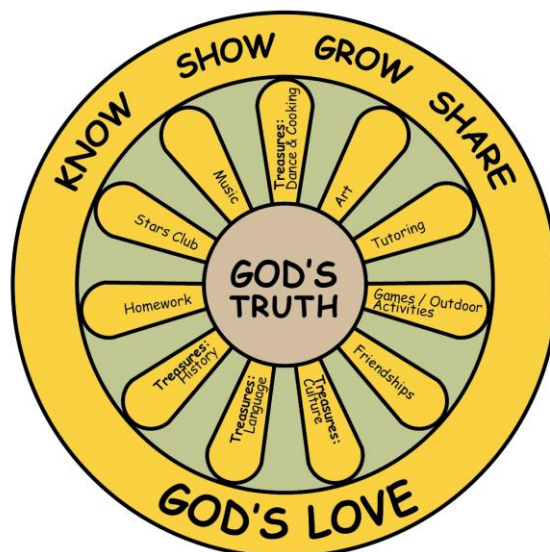
We look forward to playing a part in helping your children thrive and being the best they can be.

Blessings,

Jacqueline Alkhaseh

Director

*“Train up a child in the way he should go;
even when he is old he will not depart from it.” Proverbs 22:6*



The wheel, as originally designed by the Asyrians, used as inspiration for our Vision at BrightStar Christian Academy.

Our Affiliation

BrightStar Christian Academy is a ministry of the Assyrian Evangelical Church of San Jose and Bay Area. As a service to families we will offer a Preschool and Afterschool program, providing places that will know, grow, show and share God's love for all. Under the guidance of the church's School Board, the Afterschool leadership team oversees the staff and the operation of the Center, ensuring excellence in every area of our program.

Our Vision

BrightStar Christian Academy shall be a place that will know, grow, show and share God's love, preserving the experience of childhood, planting the seeds of faith.

Our Mission

BrightStar Christian Academy Afterschool provides afterschool services to families by offering a God-honoring environment, staffed by qualified and caring teachers, helping young children reach their potential in academic accomplishment and cultural awareness.

- Present Jesus' saving plan and the Holy Spirit's transformative work; helping the young to grow in their relationship with Christ. *"For I know the plans I have for you," declares the Lord, "plans to prosper you and not to harm you, plans to give you hope and a future. Then you will call on me and come and pray to me, and I will listen to you. You will seek me and find me when you seek me with all your heart"* (Jeremiah 29:11-13)
- Offer homework assistance and coaching to help students excel in their schoolwork.
- Provide cultural enrichment classes in art, language and music, passing on the rich heritage of Ancient Civilizations to the next generation. *"By the grace God has given me, I laid a foundation as a wise builder, and someone else is building on it."* (1Cor.3:10)
- Provide a healthy and safe environment. *"All your children will be taught by the Lord, and great will be their peace."* (Isaiah 54:30)
- Valuing and cultivating relationships, recognizing everyone's value to God. *"So that there should be no division in the body, but that its parts should have equal concern for each other. If one part suffers, every part suffers with it; if one part is honored, every part rejoices with it."* (1Cor. 12:25-26)
- Cultivate unity among our community; pursuing oneness in Spirit through humility and selflessness as Christ modeled for us. *"Then make my joy complete by being like-minded, having the same love, being one in spirit and of one mind. Do nothing out of selfish ambition or vain conceit. Rather, in humility value others above yourselves, not looking to your own interests but each of you to the interests of the others. In your relationships with one another, has the same mindset as Christ Jesus (Phil.2:2-5)*

Enrichment offerings and Activities:

At BCA we strive to provide an engaging program to our students with monthly themes and activities planned within our schedule. Our program offerings may include the following:

Treasures from the Past: Ancient Civilizations

Our cultural enrichment program, Treasures from the Past, has been developed for BCA by a team of historians and scholars. This curriculum is a comprehensive travel through Ancient Civilizations such as Assyria, Greece, Rome, Egypt, China, India, and Persia teaching children about of accomplishments and contributions of these great civilizations to society.

Studying the richness found in the language, music, art and history of great empires will give children understanding and admiration to the major accomplishments of past generations.

God's love for all nations, apparent in this multi-cultural aspect of the enrichment program, will create in children a deeper appreciation of their own and others' cultural heritage.

Enrichment & Activities:

Enrichment activities may include the areas of Art, Music, Science, as well as group and sports activities.

BrightStar Staff

All BCA administrators, teachers, caregivers and staff are selected to serve as nurturing Christian role models and are considered as our "living curriculum." We employ qualified professionals and educators who are committed to the development of each child. All staff members meet state licensing education requirements for their positions. All staff has on file fingerprinting and background check as required by licensing. Lead staff, available throughout the Center hours, is certified in CPR and First Aid.

General Information

Programs Offered

Our Afterschool Center is open M-F 1:00-6:00pm

Our Afterschool program operates with a staff-to-child ratio of 1:14

Afterschool Schedule

1:15-2:30	Early Pick up days Tuesdays and Wednesdays
2:30-3:15	Check-in, Snack, Indoor/Outdoor Play (Open earlier on District's early dismissal days)
3:15-3:30	Transition
3:30-3:45	Fruit of the Spirit + Prayer
3:45-4:45	Homework Time (younger children will have opportunity to read or play games when finished with homework)
4:45-5:45	Treasures of the Past/Enrichment/Arts (varies by day of week)
5:45-6:00	Good bye

Stars Club

The program on Fridays will dedicate more time to non-academic activities, and will include longer periods of games, social interaction, worship and play. Worship may include a short story reinforcing biblical concepts and character development. Children will have this time to relax from the rigors of the school week, relishing this well-earned time to relax and play.

Admission Policy

Our afterschool program serves children ages 5 to 12 years old. Applications for enrollment are accepted without regard to race, color, creed, or national origin. If your child has a special need please let us know during the registration process. Our program operates during the months of the school year for the district schools served by BrightStar Christian Academy (August – June). All children, including those presently enrolled must reapply each school year.

Summer Camp:

During the summer months (June and July), a weekly Summer Enrichment Program may be offered to include field trips and other engaging activities for full or part day program. A separate summer camp Registration form and tuition schedule will be available for signing up for this program.

License and Certifications

BrightStar Christian Academy is a ministry of the AEC, established as a 501c3 non-profit religious organization, number 77-0324445.

We are licensed by the state of California, Department of Social Services Facility number 434413878.

BrightStar Christian Academy has obtained Green certification through the Green Conservatory Agency of Santa Clara County.

Transportation

BCA Afterschool may offer limited one-way transportation services from specific schools to the Center. At the time of registration parents will be informed regarding availability of transportation from their child's particular school. BCA may charge an additional fee for this service.

BCA staff will accompany and supervise the children from their school to the Center.

Field Trip Policy

Occasionally, and in particular during the Summer Program, field trips may be planned. Parents will be notified of all field trips in advance and will be asked to sign a permission slip prior to each trip (additional details available in Summer Enrichment program guide).

Enrollment and Registration

BCA operates on a non-discriminatory basis, offering equal treatment and access of service without regard to race, color, sex, national original, ancestry, or religion.

Enrollment is on a first-come first-served basis. There is \$50.00 non-refundable annual registration fee for each child.

Tuition

Monthly tuition is due by the 3rd day of the month. Thereafter, a \$20.00 per day late fee will be charged. We may withdraw your child from school if payment is not received with one week of the due day. There is no reimbursement of tuition for illness, absence, vacation or extended trips. Tuition is not pro-rated for school holidays or in-service days. All rates are subject to change following a 30-day written notice.

Returned check

A \$35.00 service charge will be assessed for returned checks.

Change of Status

If a change in attendance or schedule for the child is necessary, a “Change of Status Request Form” must be picked up and returned to the office for approval (for example, if a change in schedule must take place during the month of May, you must fill out and submit a “Change of Status Request Form” no later than April). Although, in most circumstances, change of status/schedule is approved, it is not always guaranteed upon request. We must consider factors of availability, waiting list, ratio, etc. You will be notified within 48 hours whether or not the change is approved.

Withdrawal

If a parent elects to withdraw a child from the program, a “Last Month’s Notice” must be filled out and returned to the office 30 days prior. The last month’s tuition is due with the “Last Month’s Notice”. No refund for withdrawal, vacation or illness will be given.

BCA reserves the right to cancel enrollment of any child without notice, at the discretion of the Director. Any unused tuition will be refunded if BCA requests that a child be withdrawn.

Absences and Vacations

If your child is absent from school or will not be attending our program on a specific day or if your child will be arriving late, it is important that parents notify the Center before their scheduled pick up or arrival time.

We try to provide the highest quality program on an annual budget figured at the lowest possible monthly rate. The Financial and Admissions Agreement is signed by the parents/guardian to guarantee a place in the Center for his/her child and is the basis for the center’s contracts with the staff. In order to do this no credit will be given for absences and vacations.

Admission Forms

All admission forms and required documents must be completed and up to date in the child’s file BEFORE the start date. Parents/guardians are responsible for keeping the office administration informed of any changes to their child’s records (including

Emergency Contacts, Pick-Up Authorization List, medical information, etc.). Identification with regard to students on the basis of race, color, sex, religion, nationality or ethnicity is required to be kept on file by the State of California.

Hours of Operation and Late Pick Up

Bright Star Christian Academy Afterschool is open from 1:00-6:00pm Monday-Friday. Late fee of \$2 per every minute will be charged for pick up after 6:01pm. Habitual tardiness may be cause for dismissal.

Green Campus and Healthy Habits

As good stewards of our God given precious resources, at BCA we will incorporate daily following daily practices:

- Snacks served daily include breads, fruits, vegetables and milk or yogurt. We purchase organic whenever possible.
- We compost all green kitchen scraps and is use it in our yard.
- We will grow our own fruits and vegetables year round.
- We utilize discarded fruit tree clippings to grow our own fruit orchard.
- We keep our campus toxic-pesticide free.
- We reduce, reuse and recycle.
- We use SNAP (Safe Natural for Animals and People) cleaning supplies.
- We discourage children from bringing any “trash” to the Center. We ask that you DO NOT bring pre-packaged food (such as Lunchables, snacks with wrappers, juice boxes, etc.). All snacks or meals are suggested to be in lunch containers (Tupperware, Gladware, etc.).

Pick Up Policy

Sign In/Out

It is against the law not to sign in/out the enrolled child of BCA. Children who are transported or brought to the Center by BCA Center will be signed in by the BCA staff, and the parent/guardian must make sure the child is signed out. Parents who bring their children to the Center will be responsible to sign in/sign out their child.

There is a \$75 fine per occurrence to be levied by Community Care Licensing of CA for failure to sign in/out. This fee will be passed on to the parent/guardian for every missed sign in/sign out occurrence.

1. Kinderlime “Digital Sign In/Sign Out” on iPod

BrightStar Christian Academy uses a new log in/out software called “Kinderlime” that has been customized for our use in the aid of efficiency and accountability in record keeping. Every person on an enrolled child’s pick-up authorization list will be given a unique code number that will be used to sign in/out the child (please refer to Kinderlime FAQs for additional information on sign in/sign out).

Instructions to sign in/out the child using Kinderlime:

- a) Enter your PIN # and press “Drop Off Child”/”Pick Up Child”
- b) Wait for the application to register that you have dropped off/picked up the child.
- c) Press “log out” on the upper left hand corner when you are finished.

2. Paper Sign In/Sign Out

If the device malfunctions, we have physical sign in/out sheets for that day in a binder in your child’s building. Look up your child’s name on the list and sign in/out with a pen. We will then transfer that information to the system.

Pick-up Authorization

Only the authorized individuals whose names and information has been added to the “Pick-Up Authorization List” in the child’s file will be able to pick up the child. NO EXCEPTIONS are made. A teacher in charge of the child during the time of pick-up must recognize the authorized individual that is picking up the child. You will be asked to show an approved photo ID (i.e., driver’s license, passport, etc.) to identify yourself if the teacher does not recognize the individual. Please consider and be prepared for this safety procedure if you know you are sending someone to pick up the child for the first time or if it is not the regular individual picking up (minimum age of pick-up person is 18 years old).

PM Inspection

A daily inspection of each child’s health will be take place before they proceed into the classroom. This procedure is to be done in accordance with the Title 22 CA State regulation. Please leave an extra two to ten minutes for this process.

Late Pick-up Charges

Late pick-up (after 6:01pm) will be charged \$2.00 per minute/per child.

After 6:01pm parents/guardians may pick up and sign out their child at the office, including signing the “Late Pick-Up Book.” All fees are paid in cash at the time of pick-up or paid within 3 days following. Nonpayment may result in removing your child from the program.

Safety Policy

Visitors and Volunteers

All visitors must check-in at the office and are not permitted to enter the Center without authorization. Signed-in visitors must wear a ‘Visitor Badge’ and will be accompanied by a BCA Staff Member (unless they have an enrolled BCA student). Parent Volunteers for special class/school events must also check-in at the office and must wear a “Volunteer Badge.”

Reporting Suspected Child Abuse

The Department of Social Services, Community Care Licensing, mandates that an employee of a child protective agency who has knowledge of or observes a child in his or her professional capacity or within the scope of his or her employment whom he or she knows or reasonably suspects has been the victim of child abuse is to report to the child protective agency immediately by telephone or to send a written report thereof within 36 hours of receiving the conformation concerning the incident.

Photo/Video Sharing

BCA posts children’s pictures on our website as well as publication materials. **Parents acknowledge that they are informed and are granting permission to BrightStar Christian Academy for publication of their child’s picture.**

Our log in/out software, “Kinderlime,” is extending the capabilities of its application so that BCA Staff can take pictures of your children and share them with you through email. It is our desire to connect families and to use the “Kinderlime” Application to improve our communication.

State Licensing Agency’s Rights

State Licensing Agency’s Rights (outline in ADSS Manual CCL-86-95 section 101195 (b) &(c)”) The department has the authority to interview children, or staff; and audit child or facility records without prior consent. The licensee shall make provisions for private interviews with any child (ren), or staff members and for the examination of all records relating to the operation of the facility. The Department of the Licensing Agency shall have the authority to observe the physical condition of the child(ren), including conditions which indicate abuse, neglect, or inappropriate placement and to have a licensed medical professional physically examine the child (ren).” The state also mandates that we report suspicion of child abuse to the proper authorities.

Emergency Procedures

Emergency and Disaster Preparedness

BrightStar Christian Academy has taken the following steps to prepare our students and staff for the eventuality of an emergency or disaster:

- Staff are First Aid and CPR Certified and Health and Safety Trained
- Each month we have a scheduled fire and earthquake drill
- Lockdown Drills are scheduled twice a year
- Each building is equipped with a ‘FIRST AID’ backpack that is supplied with emergency supplies
- We have a designated disaster storage area which holds water, food and blankets for each student and staff member for 3 days
- Detailed “Evacuation Plan Routes” are clearly posted in every classroom building near the parent bulletin, staff room and the office.

Emergency Hospital

The closest hospital to our center that we will use in any case of emergency will be Good Samaritan Hospital on 2425 Samaritan Drive, San Jose, CA 95124, (408)559-2011.

Evacuation Notifications and Procedures

Kinderlime enables emergency notification (e.g. during black outs and power outage) to be immediately sent to you through text and email (See Kinderlime FAQs attached for additional information on picture sharing).

In any case of major earthquake or other disaster, students may have to be evacuated from their classroom. Depending on the magnitude of the incident, the school may be closed until further notice and will be in constant communication with all parents/guardians of the situation.

Students will NOT be released to any individual not listed on the “Emergency Contact Form” that is stated in the child’s file. They must show a photo ID (i.e., driver’s license, passport, etc.) to identify themselves if they are not familiar with the staff. BrightStar Staff will always be the very last to leave the site in any state of emergency or disaster until each child is released.

Illness and Medication Policy

Dealing with a Sick Child

If your child is ill and will be absent from the program be sure to call the Center before 2:00 pm. Please do not allow your child to attend our program if he or she becomes ill during the regular school day.

If your child becomes ill during our program hours, we will call you or an authorized person to pick up your child within one hour.

Refer to the list of common symptoms of illness as a guide. Children may not attend the program if:

- Your child has a fever with a temperature of 100+/^{orally} or 100 on the forehead
- If your child has been vomiting or has had diarrhea in the last 24 hours
- If your child has discolored mucus (with an exception of a physicians note)
- If your child is listless or showing signs of illness (coughing, sneezing, etc.)
- If your child is having a difficult time comprehending their surroundings
- If your child has an ear infection
- If you child has meningitis or any forms of it
- If your child has a sore throat

Children who begin to show any signs of illness (contagious or not) while under BCA care, will be taken out of the classroom to rest in the office. Parents will be notified immediately by phone of their child's health. Depending on the severity of the illness, you will be asked to pick your child up and bring them home to rest.

Contagious Diseases

The state requires a physician's certification of good health prior to acceptance. Health regulations require that you notify BCA immediately of any contagious diseases or serious illness in the family.

DO NOT bring your child to school if they have the following contagious diseases:

- H1N1 (Influenza, also commonly known as the flu)
- Dysentery (Severe Diarrhea)
- Hand, Foot and Mouth Disease
- Pink Eye (mucus discharge from the eye)
- Fifth's Disease
- Chicken Pox
- Measles
- Mumps
- Head lice/nits (condition)

Exposure Notices

Parents/Guardians are required to notify BCA Preschool office immediately if their child is diagnosed with a contagious illness or disease (as above). All parents will be notified through email with an “Exposure Notice” if a child may have been exposed to a contagious disease and a notice will also be posted in each of the buildings. Children exhibiting symptoms of having had the illness may be sent home.

Returning to the Afterschool Program

Children CANNOT return to the Center after a contagious or serious illness without a physician’s written permission stating they are no longer contagious. Children with chronic sinus infections must be sent to school with a pocket size pack of tissues for the day and a note from their physician must be kept on file stating the chronic illness. When your child returns to class, inform your teachers of their illness they are recovering from so they may closely monitor their behaviors.

Medication

Medication will not be dispensed at the Center without a prescription written by a physician or authorized instructions from the child’s parents/guardians. If your child must have their medication during school hours, fill out a “Medication Release Form”. All medications must have a prescription label clearly stating the child’s name and must be stored in the office “Medication Lock Box”. You must indicate special instructions to an Office Administrator to help us effectively administer the medication.

Head Lice Policy

Head lice are a common exposure in human beings since recorded time. After a parent/guardian or BCA staff notifies the office of a child’s exposure to head lice, the following procedures will take place:

Day One

- The child exposed to head lice and/or nits is sent home (along with information papers regarding head lice treatment)
- An immediate general head lice check of all BCA Staff and students is performed

Day Two

- A follow-up head lice check of the exposed child before permitting into the center
- We have a no nit policy. All nits (eggs) have to be removed before returning to school
- Second general head lice check of all BCA Staff and students after 24 hours

10 Days Later

- A general head lice check of all BCA Staff and Student

Dress Code

***** Please label all your children's personal belongings*****

GENERAL DRESS CODE

- Modest and moderately loose fitting clothing, safe for playing without restrictions
- Appropriate positive messages and logos on shirts
- Gang-related clothing is not allowed
- No caps/hats are allowed to be worn indoors
- The bill of a baseball cap must be worn properly (not backwards)
- During spring and summer seasons, hat use is encouraged outside
- All shoes must have fastening straps
- No flip-flops or slippers without backing/straps are allowed
- No crocks may be worn to BCA (They are not safe for running)
- Pants should not be sagging and worn below the hips
- Shirts must cover the abdomen
- Belts are to be held by pant belt loops
- Closed-toe shoes must be worn

GIRL'S DRESS CODE

- Skirts and dresses must be no shorter than 2 inches above the knee and/or 8 inches from floor to hem when kneeling
- Narrow straps, back-less and halter tops are not allowed
- Tight fitting shirts are not allowed (including short shirts that show the stomach or back when arms are raised)
- Make-up is not acceptable
- Accessories such as necklaces, bracelets, dangling earrings are discouraged to be worn to avoid being lost or damaged
- Modest and moderately loose fitting clothing
- Shoulder straps must be 1 inch or wider
- Shorts must be no shorter than 2 inches above the knee
- Closed-toe shoes must be worn

Expectations for Classroom Behavior

Our policy is to make our rules few and simple so that every child can understand them, and then to lovingly guide them. Through a method of positively guiding children, BrightStar Christian Academy teaches and implements the “5R’s” inside and outside the classroom. The “5Rs”, shown on five fingers of the hand, are Respect for God, Respect for Adults, Respect for Others, Respect for Property, and Respect for Oneself.

BrightStar Christian Academy strives for an environment which is both safe and supports the positive family values being taught. Such an environment does not include profanity, fighting, injury to others or destruction of property. If such a conduct occurs, the child will be counseled regarding the behavior with a goal to bring a positive outcome. If such outcome cannot be achieved it may result in termination of this agreement and suspension of service to the family.

Rules of Discipline

The school is an extension of the home and we are here to support you as you train and build up character in your child. You are the first and primary teacher. As an extension of your home, we will provide opportunities for your child to practice obedience and a good attitude toward school environment.

Ephesians 6:1-3 “Children obey your parents in the Lord.....”

Our policy on discipline is to use praise and positive statements about our children rather than negative statements. We choose redirection as preferred choice of discipline. The child is redirected toward a more acceptable mode of behavior. In the event of any problem, our staff cannot handle or repetitive discipline issue, the school will call the parents to discuss the behavior issues. In any case, the school will not tolerate bad language, fighting or any other abusive behavior. Disruptive or disrespectful behavior toward other program participants or staff is cause for suspension or removal from the program. We feel the school and family need to work as a team to help all the children gain control of their behavior.

Under no circumstances, will corporal punishment be used as a form of discipline at Bright Star Academy.

Please let the school know of any problems your child may have had in the past or is currently having.

Accident and Incident Reports

Accident Reports: All accidents are reported daily and the parent of the child will receive a thorough written report. First-aid is administered to the child if needed.

Incident Reports: Any incident which results in an injury and/or chronic disciplinary problem will be recorded as an incident report.

Chewing Gum

Students may not chew gum anywhere at school at any time.

Classroom Policies

Nutrition and Snacks

We desire to instill healthy eating habits and therefore provide snacks that are natural and healthy. We provide snacks every day. We provide breads and grains, fruits and vegetables and 2% milk or low-fat yogurt for their daily snack (see monthly calendar posted in classrooms for details).

Children with Allergies

Please notify us of any allergies your child may have.

Parent Visits

Parents are invited to visit our school at any time. Drop-in visits to your child's classroom are always welcomed. Please sign-in at the office to receive a visitor's nametag.

No Cell Phone ZONE

BCA Afterschool Center is a No Cell Phone Zone.

Children in our Afterschool program may possess cell phones, but to avoid disruption and for best use of time, the device must be turned off and unable to receive a signal during program hours. No child shall be prohibited from possessing or using a cell phone that is determined to be essential to the child's health by a licensed physician.

The phones at our Center are only for business and emergency use. Your child is solely responsible for the storage and safekeeping of devices. Taking pictures with cell phone is strictly prohibited. If your child does not adhere to these guidelines, we will remove the electronic device from his or her possession and give it to the parent at the end of the program day.

Parent Helpers and Events

Throughout the school year, BCA offers a variety of special events and celebrations that you and your family are invited to attend. In addition, if you have special skills, trade or talent that you would like to share with our friends at school, please let us know.

Parents are always welcome in the classroom as helpers. We have many areas where you may serve if you desire. Licensing requirements do not allow non-enrolled siblings to be present in classrooms during the program hours.

Homework

Children will work toward completing their homework assignments during the allocated time period in the day. Staff will be available to assist with homework as they also encourage the children to develop independent study skills. Children who complete their homework early are to maintain a quiet atmosphere for the rest of the classroom by reading or playing board games.

Grievance Policy

(PARENT/GUARDIAN COPY - Please keep for your records)

Parent Grievance Procedure and Agreement

These procedures are with regard to this financial agreement or with staff or center administration. Direct, face-to-face resolution is the scriptural means of resolving differences:

1. If one is offended, the person offended must tell the offender his/her offense and resolve the matter.

(Matthew 18:15-18) If one becomes aware of another being offended, the offender has a responsibility to go to the offended and resolve the matter (Matthew 5:23-24) if their prayers are to be heard.

2. If the offender and the offended cannot resolve the offense, they should involve a third party. In this situation, the third party would normally be the Director.

3. It is the Director's responsibility to be assured that the differences are resolved. If not, the Director should bring the parties together to assist with a complete resolution where forgiveness and a plan is put in place for all to work cooperatively in the future.

Signature of Parent/Guardian

Date Signed

Signature of Staff/Witness

Date Signed

ACKNOWLEDGEMENT FOR RECEIPT OF BCA PARENT GUIDE BOOK

I have received a copy of the BCA Afterschool Parent Guide Book. Please sign your initials stating you have read each section of the BCA Policies and Procedures.

_____ Vision/ Mission/Philosophy Statements

_____ Admissions Policy

_____ Drop Off/Pick Up Policy

_____ Safety Policy

_____ Emergency Policy

_____ What to Do When Your Child is Sick

_____ Dress Code Policy

_____ Disciplinary Procedures

_____ Healthy Habits and "no trash" Policy

_____ Classroom Procedures and Policies

_____ Legal Policy and Agreements

Child's Name: _____ Male Female

Parent/Guardians Name: _____

Parent/Guardian Signature: _____ Date _____